

## ***SCHOOL DISTRICT OF GILMANTON***

***Board of Education Meeting Minutes  
Regular Meeting of July 25, 2022***

### **Call to Order**

Meeting called to order at 5:15 p.m. by Board President Daren Bauer. Present: Daren Bauer, Justin Henthorn, Tammi Olson, Diane Ross, Jackson Serum, Jill Alexander, and Kory Rud. Absent: Jay Hebert. Visitors Present: None. Teachers/Staff Present: Gentry Jesse. Students Present: None.

### **Flag Pledge**

The Pledge of Allegiance was stated by all persons in attendance.

### **Community Communications**

Gilmanton Community Club Fair was discussed. Lights on the ball field will need repair and the malt machines need to be replaced.

### **Approval of Consent Agenda**

Jackson Serum made the motion to approve the Consent Agenda. The motion was seconded Justin Henthorn. The monthly vouchers in the amount of \$225,162.91, the Open Session and Closed Session minutes of June 30, 2022, acceptance of donations of Parents Club back-to-school supplies for students in grades 4K-8, resignation of Sarah Svoma-Special Education teacher, hiring of Jesse Hass for the Varsity Girls Basketball Coach, resignation of Brittany Peterson as the Middle School Volleyball coach and hiring of Brittany Peterson for the JV Volleyball coaching position were approved. Motion carried 5-0.

### **Action Agenda Items**

#### **Old Business**

##### **Employee Handbook for Professional Staff**

The board was given templates to review the Employee Handbook for Professional Staff. No action taken.

#### **New Business**

##### **Salary/Wage/Fringes for the 2022-2023 Fiscal Year**

The Board reviewed and discussed contracts, and salary and wage increase for the staff and administration. Diane Ross made the motion to increase Volleyball coaching to \$2,500, JV Volleyball coaching to \$1,800, and other salary, wages, and fringes by 4.7%. Jackson Serum seconded the motion. Motion carried 3-2.

##### **Educational Options/Student Academic Educational Standards Annual Notice**

The annual required notice was reviewed. There are no changes. Justin Henthorn made the motion to approve the notice and to post it on our school website. Motion was seconded by Jackson Serum. Motion Carried 5-0.

##### **School Safety Plan Annual Review**

The Board reviewed the School Safety Plan. Jackson Serum made the motion to approve the plan with no changes, seconded by Diane Ross. Motion carried, 5-0.

##### **Seclusion and Restraint Report**

Mr. Rud reported no incidents. The report was approved with a motion from Justin Henthorn seconded by Jackson Serum. Motion carried 5-0.

##### **2022-2023 LP & Fuel Bids**

After a review of the bids for the 2022-2023 school year Jackson Serum made the motion to accept the lowest bid which was from Alcivia. Justin Henthorn seconded the motion. Motion carried 5-0.

### Vehicle Service & Maintenance Contract

The maintenance contract with Cooley's Repair LLC for the school vehicles was reviewed. Justin Henthorn made the motion to renew the contract with Cooley's Repair LLC with no change in rates (\$75.00 per hour) for July 2022-June 30, 2024. Jackson Serum seconded the motion. Motion carried 5-0.

### Support Staff Handbook Updates for 2022-2023

Two additional amendments to the Support Staff Handbook were reviewed. Diane Ross made the motion to accept the amendments and add them to the handbook. Justin Henthorn seconded the motion. Motion carried 5-0.

### 2021-22 Budget Transfer

Jackson Serum made the motion to approve a \$15,000 budget transfer from function 120000 to function 410000. Justin Henthorn seconded the motion. Motion carried 5-0. This will require a notice of change in the adopted budget.

### Other

Jackson Serum made the motion to hire Lara Bauer as the Middle School Volleyball coach. Justin Henthorn seconded the motion. Motion carried 5-0.

## **Informational Items/Other Reports**

### Principal's Report

#### 2022-2023 School Year Update

Information was reviewed for the upcoming school year.

### Other

No other items brought forth.

### Dean of Student's Report

No updates to report.

### Administrator's Report

#### Summer Maintenance Update

A list of summer projects and maintenance were reviewed and discussed.

### 2021-2022 Expenditures, Revenues, Fund Balances, and Initial Audit Information

The audit was completed on July 12, 2022. Final audit adjusting entries have not been received yet.

### 2022-2023 Budget Information

The budget was reviewed and the ESSER Federal Grant balances were reviewed.

### Employee Health Insurance Update

Information was reviewed for consideration.

### Fund 46 Update

Fund 46 documentation has been submitted and the DPI has activated the Fund for our district. The district will be eligible to begin spending money from the Fund on July 2, 2027.

### 2022-2023 School Year Information

Staffing was reviewed. Streaming options for the games were reviewed. Covid protocols were reviewed.

Other

No other items presented.

The August School Board meeting will be held on Monday, August 22, 2022.

Motion by Jackson Serum seconded by Justin Henthorn to adjourn 7:27 p.m. Motion carried 5-0.

  
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Tammi Olson, Clerk

